



## 接送子女授權書

本人(姓名) , \_\_\_\_\_ , 現因 \_\_\_\_\_  
授權 \_\_\_\_\_ \*先生/太太/小姐/女士 (\*身份證/護照號碼 \_\_\_\_\_ )  
代本人 \*於 \_\_\_\_\_ 日 \_\_\_\_\_ 月 \_\_\_\_\_ 年代為接子/女 \_\_\_\_\_ (班別 : \_\_\_\_\_ )  
離校。

家長簽署 : \_\_\_\_\_ 家長姓名 : \_\_\_\_\_

聯絡電話 : \_\_\_\_\_ 日期 : \_\_\_\_\_

# 代領人必須年滿18 歲, 並需於接領學生時出示身份証正本, 以供核對。

# 代領人如未能出示證明文件或欠缺授權書, 本校恕不辦理接領手續

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## Pick up Student Authorization Letter

I (Name) , \_\_\_\_\_ , hereby for (reason) \_\_\_\_\_  
authorise \*Mr/Mrs/Miss/Ms \_\_\_\_\_ (ID/Passport No. \_\_\_\_\_ )  
to pick up my son/daughter \_\_\_\_\_ ( Class : \_\_\_\_\_ ) from school on  
(day/month/year) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ .

Parent's signature: \_\_\_\_\_ Parent's full name: \_\_\_\_\_

Contact Phone No. \_\_\_\_\_ Date: \_\_\_\_\_

#Nominee(s) must be over 18 Years old , and must present and original identity document for verification when picking up the student.

#We will not allow a nominee, who does not have an identity document or authorisation, to pick up a student from school.