

# 申請家長證



# Application for Parent Card

## 申請須知 Guidance Notes

- 如須申請，請填妥資料，並於指定位置貼上持證人的證件相乙張。(建議持證人是最常接送子女的父母 / 親友 / 家傭)  
If parents would like to apply for a Parent Card, please complete this form and stick the cardholder's passport photo in the designated area. (Cardholder should be the parent / relative / family helper who picks up the child most frequently.)
- 在接送子女時，請向校內職員 / 保安 / 校巴嫗母出示此證件，作為識別之用。  
When picking up your child, please show the Parent Card to school staff / security guards / school bus nannies for identification purposes.
- 為確保學生的安全，如家長未能出示家長證，本校有可能不讓家長接送子女放學。  
To ensure the safety of students, the school reserves the right of not allowing parents to pick up their children if they fail to produce the Parent Cards.
- 原則上，每位學生最多可申請 3 張家長證。如有特殊情況，請與校務處職員聯絡。  
In principle, each student can apply for at most 3 cards. For special circumstances, please contact the General Office.

持證人英文姓名: _____ English Name of <u>Cardholder</u>	與學生關係: _____ Relationship with Student	證件相 Passport Photo
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持證人英文姓名: _____ English Name of <u>Cardholder</u>	與學生關係: _____ Relationship with Student	證件相 Passport Photo

學生證編號: \_\_\_\_\_ 學生中文姓名: \_\_\_\_\_ 學生英文姓名: \_\_\_\_\_  
Student ID Chinese Name of Student English Name of Student

家長姓名: \_\_\_\_\_ 聯絡電話: \_\_\_\_\_ 家長簽署: \_\_\_\_\_ 日期: \_\_\_\_\_  
Name of Parent Contact No. Signature of Parent Date